

HOUSING FIRST SOLANO CONTINUUM OF CARE

Housing First Solano Continuum of Care Board Meeting Minutes

April 22, 2015

11:30 a.m to 12:30 p.m.

Board members present: Ruth Matz, Chair; Scott Mulvey, Dawn La Bar, Ron Grassi, Reginald Doss, Norma Jean Ramos, Tranine Chisom, , Emily Cantu, Lori Bowley, Scott Przekurat, Janice Lewis, Kathy Lawton

Other attendees: Carol Elliott; Greg Schwei; Ashley Hart McIntyre, Carrie Sager & Carolyn Wylie, CoC Staff, HomeBase

1. Chair Ruth Matz called meeting to order at 11:43 a.m.
2. Ruth called for a moment of silence in honor of Frank Wells, III,
3. Norma Jean Ramos moved to add a resolution honoring Frank Wells III's memory & accomplishments to the agenda. Reginald Doss seconded the motion. There were no objections or abstentions. The motion carried.
4. Ron Grassi moved to adopt the resolution in honor of Frank Wells III. Kathy Lawton seconded. There were no objections or abstentions. The motion carried.
5. Emily Cantu moved to add a request for a letter of support for the Veterans Housing Project to the agenda. Norma Jean Ramos seconded the motion. There were no objections or abstentions. The motion carried.
6. There were no public comments.
7. Tranine Chisom moved to approve the agenda and Reginald Doss seconded motion. There were no objections or abstentions. The motion carried.
8. Kathy Lawton moved to approve the Consent Calendar and Lori Bowley seconded the motion. There were no objections or abstentions. The motion carried.
9. Old Business
 - a. SOAR TA forum:
 - i. Chair Ruth Matz shared with the Board the status of planning the SOAR TA forum and the desired composition of attendees. The Board discussed that participants should be willing to be open to a longer-term commitment of SOAR implementation. Participation is limited to 35 attendees and RSVPs are required. If registration fills, participation may be limited to one person per agency. Dawn La Bar moved to proceed with recruitment for the forum. Lori Bowley seconded the motion; there were no objections or abstentions. The motion carried.
 - b. Continuum of Care NOFA Update
 - i. Staff summarized the current status of the 2015 CoC NOFA competition: Grants Inventory Worksheet submitted and we are waiting for HUD to release CoC Registration. The Point-in-Time (PIT) and Housing Inventory Counts (HIC) are underway, but we are still waiting for final data from Applied Survey Research (ASR), the firm that conducted the PIT count. The deadline to submit the HIC and PIT has been extended from April 30 to May 15. The board discussed what data is included in the HIC, and when to expect a final report from ASR.

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10. New Business

a. 2015 Unmet Need

- i. Staff requested the formation of an Ad Hoc committee to determine 2015 unmet need for submission with the HIC. Lori Bowley, Ron Grassi, Ruth Matz, Kathy Lawton, and Dawn La Bar volunteered to participate.
- ii. Lori Bowley moved to empower the Ad Hoc committee to determine unmet need on the Board's behalf. Emily Cantu seconded the motion. There were no objections or abstentions. The motion carried.

b. Alignment with Federal Policy Initiatives

- i. Staff presented information related to federal policy initiatives related to homelessness. The Board discussed local alignment with federal policy.

c. Committee Updates

- i. Staff presented status updates on work in each HFS committee. Strategic Planning is working on the CSBG needs assessment. Coordinated Entry is working to expand the existing pilot to all CoC-funded agencies, and beginning the development of a limited referral system. Governance is moving forward with charter amendments. Performance and Evaluation is developing scoring tools for HSF General Membership approval in May; the Board discussed possible penalties from HUD for submitting applications for transitional housing in 2015. Tranine Chisom moved to allow staff to reach out to CoC-funded transitional housing projects to prepare them for this change. Norma Jean Ramos seconded the motion. No objections or abstentions. The motion carried.

- d. Letter of Support for Veterans Affordable Housing Project: Emily Cantu presented a request for a letter of support from Veterans Affordable Housing Project using Proposition 41 funding in Vacaville. The City of Vacaville owns vacant land and a building; the project would rehabilitate existing apartments and add 8 units as well as develop 41 units on vacant land. The project would target veterans and families at 30-60% Area Median Income. Dawn La Bar moved to provide the letter of support. Kathy Lawton seconded the motion. Emily Cantu and Ruth Matz abstained because of potential conflicts of interest. There were no objections. The motion carried.

11. Board comments:

- a. Ron Grassi and Reginald Doss praised CANB for its good work and contributions to the community.
- b. Norma Jean Ramos informed the Board that the Christian Help Center shelter aims to open by June 2015 with 85 beds (expanded from 65), with a possibility of 100 beds. The shelter will serve all populations.

12. Staff Report:

- a. Staff explained HFS Board attendance rules per the CoC Governance charter and requested that each member designate an alternate.

13. Lori Bowley moved to adjourn. Dawn La Bar seconded the motion. There were no objections or abstentions. The motion passed and the meeting adjourned at 12:48 p.m.