

Housing First Solano
Vallejo-Solano County Continuum of Care
General Membership Meeting Minutes
June 28, 2017
10:00 a.m. to 11:30 a.m.
Suisun City Council Chambers, 701 Civic Venter Blvd., Suisun City, 94585

1. Meeting **called to order** by Chair Tranine Chisom at 10:05 a.m.
2. No additions to or deletions from the Agenda were proposed.
3. John Evalle moved to **approve the agenda**; Kathy Lawton seconded the motion. All voted in favor with no abstentions. The motion carried.
4. Norma Ramos moved to **approve the minutes** of the CoC General Membership meeting from April, 26, 2017. Kathy Lawton seconded the motion. All voted in favor with no abstentions. The motion carried.

5. **Old Business**

- 5.1 **Housing First Wrap Up.** Staff finished presenting on Housing First implementation in the Continuum of Care. Staff noted the new Transitional Housing/Rapid Rehousing project type in the 2017 Continuum of Care Competition could be a valuable program design for agencies seeking to assist high needs clients.

6. **New Business:**

- 6.1 **Housing First Solano Board Elections.** Chair Chisom introduced Joey Carrizales who had applied for a Board position as a formerly homeless individual. Joey explained his story and why he was interested in joining the Board. Staff noted that Katrina Morrow had also submitted an application for consideration, but was not present at the meeting. John Evalle and Kathy Lawton-Caesar suggested that a vote on her application be delayed until the next meeting.

Kari Raeder moved to elect Joey Carrizales to the Board. Kandy Piersbert seconded the motion. All voted in favor with no abstentions. The motion carried.

Kathy Lawton-Caesar moved to consider Katrina Morrow's application at the next general membership meeting. Sandy Rose seconded the motion. All voted in favor with no abstentions. The motion carried.

- 6.2 **Review and Adopt Housing First Solano Governance Documents.** Staff presented on this item. Staff thanked the work of the Governance Committee in reviewing the documents

and approving them for review by the General Membership. Staff noted there were mainly stylistic and organizational changes to the Housing First Solano Charter. Staff noted the written standards had been updated to be in line with the Department of Housing and Urban Development's Written Standards of Prioritization Notice 16-11. Staff brought the membership's attention to a formalized process for requesting letters of recommendation from the Board.

The membership reviewed the revised documents as staff presented them.

Kathy Lawton-Caesar moved to adopt the revised governance documents. Kari Raeder seconded the motion. All voted in favor with no abstentions. The motion carried.

6.3 Coordinated Entry Presentation. Staff presented on the key elements for and current status of Coordinated Entry implementation in Solano County. Chair Chisom noted that her organization Caminar is the lead agency for implementing and organizing Coordinated Entry. Chair Chisom informed the membership that Caminar is reaching out to providers to get information about their projects for the purpose of ensuring a good housing placement match.

Staff announced the next Coordinated Entry workgroup meetings on July 5, July 19, August 2, and August 16. Staff also reminded the membership of the VI-SPDAT training meeting which would take place on June 29 from 9-4 at the Fairfield Community Center.

7. Staff Report

7.1 Funding Opportunities. In light of time, Staff referred the general membership to the handout in the meeting materials.

7.2 Federal Regulatory Updates. In light of time, Staff referred the general membership to the handout in the meeting materials.

8. Kathy Lawton-Caesar moved to adjourn the meeting. Kandy Piresbert seconded the motion. All voted in favor with no abstentions. The meeting adjourned at 11:30 AM.