Pathways
COMMUNITY NETWORK INSTITUTE

MISI

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memorandum

To: HMIS Users Committee   Date: October 3, 2023

From: Bill Matson and Dre Richard

Cc: file

Re.: Coordinated Entry HMIS Required Fields and related audit reporting

To enhance coordination and ensure that CE staff have access to the information needed to assess, prioritize, and refer people to housing and other services, the HMIS Subcommittee approved the following HMIS fields as mandatory. These field labels will be shown in bold type and HMIS users will not be able to save records without filling them out.

Date of Birth
Date of Birth Type
Name Data Quality
SSN Data Quality
Relationship to Head of Household
Race/Ethnicity
Veteran Status
Disabling Condition
Total Monthly Income

In addition, the following question sets will be required. We cannot force HMIS users to input this data, but we will audit for it.
Profile Page Notes
Living Situation
Income (cash and non-cash)
Health Insurance

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